

# MEC

## COVID-19 School Safety Measures

Phase of Risk	Phase Zero	Phase One	Phase Two	Phase Three
<b>Definition</b>	Stay at Home order has been issued by the LA Governor.	Avoid Congregating in Groups no more than 10	Classroom groups of up to 25 permitted	Return to Normal
<b>Campus Access</b>	MEC is closed until reopened by the Board of Directors	MEC is closed until reopened by the Board of Directors	MEC is open but may be closed at the direction of the government or Board of Directors	MEC is open but may be closed at the direction of the government or Board of Directors
<b>Delivery of Instruction</b>	School will be conducted through online delivery by means of Google Classroom, Zoom and email.	School will be conducted through online delivery by means of Google Classroom, Zoom and email.	Classes will be conducted on campus with appropriate social distancing measures in place. Each class will remain in place. Classes will visit the playground one at a time. Spanish, science, and music will be conducted in the classroom with specialists visiting only one elementary/middle school classroom environment per day. There will be no Spanish or music for the primary students.	Classes may now visit the playground at the same time. Spanish, science, and music take place in the designated classrooms. Spanish and music resume for primary students.
<b>After Care</b>	Cancelled	Cancelled	Modified after school care will be offered	After school and all after school activities resume as normal.
<b>Field Trips &amp; Travel</b>	Cancelled	Cancelled	Cancelled	School field trips and travel resume.
<b>School Events</b>	Cancelled	Cancelled	Cancelled	School and Parents Association events resume.
<b>Communication</b>	Email, Google Classroom, automated phone messages			
<b>Personnel</b>	Staff remains on payroll and works from home using Google Classroom, Google Meet and email to conduct class.	Staff remains on payroll and works from home using Google Classroom, Google Meet and email to conduct class.	Staff returns to classrooms. There will be no joint class activities. Social distancing is practiced. Teachers eat lunch in the classroom with their students rather than in the break room.	Classes return to normal. Science lab, Spanish room and Music room open. Teacher's workroom is open for lunch. Joint class activities permitted.

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<b>Facility</b>	Janitorial staff working on deep cleaning of the entire facility.	Janitorial staff working on deep cleaning of the entire facility.	Janitorial staff deep cleaning nightly. High touch surfaces are cleaned hourly during the school day. UV Sanitizers installed in all classrooms, restrooms, common rooms and the office. Hand sanitizer available in every classroom	Regular cleaning schedule resumed. UV Sanitizers remain. Hand sanitizer available in every classroom
<b>Health and Safety Precautions</b>	School closed	School closed	<p>Temperature of each person entering the building is taken at the door. Individuals with a temperature of 100.4 or higher are not permitted in the building. Non-essential visitors to the building are not permitted. No tours or observations will be conducted. Parents of children leaving outside regular dismissal times should call the office from the parking lot. Children will be escorted to the door. Students and staff entering the building will wash hands upon arrival. All students and staff will wash hands hourly. Sleep mats will be placed as far apart as possible, head to toe. Food prep and cooking are not permitted at school. Children will not participate in dishwashing. Disposable products are used wherever practical. Manipulative materials are sanitized daily. Children are given instruction on healthy practices including covering coughs, sneezes, and avoiding touching the face. Teachers and students in Lower Elementary, Upper Elementary, and Middle School will wear masks Primary children who choose to wear masks may do so. If a student or teacher tests positive, class families will be notified. Those who are ill are required to stay home for 14 days or until a negative test is achieved.</p>	<p>Those displaying signs of illness or a temperature of 100.4 or higher will be sent home. Regular hand washing continues. Sleep mats as far apart as possible, head to toe. Tours and observations may resume at the discretion of the head of school. Food prep and cooking may be permitted at school with extra precautions including individual materials and ingredients for children to work alone. Disposable products are used wherever practical. Manipulative materials are sanitized daily. Children are given instruction on healthy practices including covering coughs, sneezes, and avoiding touching the face. Those who choose to wear a facemask may do so, but will not be required. If a student or teacher tests positive, class families will be notified. Those who are ill are required to stay home for 14 days or until a negative test is achieved.</p>